

Request to Enroll in a Course During or After Student Teaching

Last Name	First Name	MI	Former Last Name	Student ID
Certification Area				
Home Campus	PennWest Email		Phone	
Semester You Plan to Student Teach			GPA	

NOTE: Student teaching with its accompanying practicum is considered a full-time program for the entire semester. Taking a course during student teaching is not recommended due to the high workload required. Permission is only given when PennWest has not offered courses in a timely manner. Plan ahead so you do not need to take a course during or after student teaching.

******* IMPORTANT ***** IMPORTANT ***** IMPORTANT ***** IMPORTANT ***** IMPORTANT *******

Taking a required educational methodology or content course during or after student teaching and receiving a grade of C- or lower will result in not meeting Pennsylvania Department of Education certification requirements. You will not be recommended by PennWest for teacher certification. The course must be repeated to complete the teacher education program prior to graduation.

In order to qualify to enroll in a course during or after student teaching, you must meet the following requirements:

1. You must have an overall GPA of 3.0 or higher.
2. You may only request to take one course during student teaching (excluding any required practicum).
3. The course is not an educational methodology related course.
4. This course must be the last course required for graduation.
5. This course cannot interfere with your student teaching time schedule (e.g., you cannot take a 10:00am MWF class).
6. This course must be approved by your advisor, your Department Chair, and the Field Services Coordinator.

This form must be submitted 60 days prior to the beginning of student teaching.

The course I am applying to take is: _____

This course is: During Student Teaching After Student Teaching

Detailed Reason for Request:

I have read and understood ALL requirements.

Student Signature: _____ Date: _____

Approvals/Signatures:

Advisor	Date	<input type="checkbox"/> Recommended
		<input type="checkbox"/> Not Recommended
Dept Chair	Date	<input type="checkbox"/> Recommended
		<input type="checkbox"/> Not Recommended
Field Services Coordinator	Date	<input type="checkbox"/> Recommended
		<input type="checkbox"/> Not Recommended

Comments: