

Tips for Grant Seekers

Have you ever wondered how you could gain money to fund your program? Would you like to know what does and doesn't work for a grant proposal? If you'd like some tips on how to set your application apart from the rest...read on for pertinent information that could make your program and grant proposals more appealing.

Top 10 List for Grant Seekers:

- 1) **Do Your Homework:** Learn about the funder before submitting your proposal. Use the resources such as our website links available to you. Make sure that the funder supports your organization's mission.
- 2) **Follow Directions:** Read the grant guidelines. Use a checklist to keep track of progress.
- 3) **Don't Assume:** Reviewers judging your application know nothing about your organization, your program, etc. Be sure to explain as if the person who is reading your application is not familiar with who you are and what you do.
- 4) **Meet Deadlines:** Make sure that all materials are submitted by the specified deadline. If not, you will be disqualified.
- 5) **Make Narrative Clear:** Information should be clear.
Who is your target population?
What is the problem/demonstrated need that you have identified for the target population? (If possible, include statistics and research data.)
How will you assist in solving the problem?
- 6) **Appearance Matters:**
Proofread everything for typos, grammar and spelling errors.
Use heading and paragraphs.
- 7) **Make Goals Attainable:** Make sure that the goals in your proposal are realistic. If your proposal says that you will provide services to 400 girls, you will be held accountable for 400 girls.
- 8) **Make Sure Your Budget is Realistic:** Do not ask for more or less than you think you will need to ensure your program's success. Try to determine your needs before you submit your proposal.
- 9) **Ask Questions:** If you are unsure about anything, ask questions! It is better to be safe than sorry.
- 10) **Persevere:** If at first you don't succeed, try again. If your organization's grant proposal was not approved the first time, find out why, strengthen the weaker areas and try again!!

We hope these tips prove to be beneficial to you in your grant seeking. Good luck!!!